

Minutes of the meeting of the Comox Valley Water Management Advisory Committee held on February 8, 2018 in the Comox Valley Regional District boardroom located at 550B Comox Road, Courtenay, BC, commencing at 10:30 am.

PRESENT:	D. Allen, Chief Administrative Officer	City of Courtenay
	R. O'Grady, Director of Engineering	City of Courtenay
	T. Kushner, Director of Public Works	City of Courtenay
	S. Ashfield, Municipal Engineer	Town of Comox
	R. Dyson, Chief Administrative Officer	CVRD
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	K. Douville, Manager of Financial Planning	CVRD
	C. Gore, Manager of Capital Projects	CVRD
	Z. Berkey, Engineering Analyst	CVRD
	Z. Norcross Nu'u, Engineering Analyst	CVRD
	A. Baldwin, Legislative Services Assistant & Recording Secretary	CVRD

ITEMS:

Management Report

The committee reviewed the February, 2018 Comox Valley Water Management Advisory Committee management report.

Minutes

The committee reviewed the minutes of the January 25, 2018 Water Management Advisory Committee and no errors or omissions were noted.

Staff Report: 2018 - 2022 Financial Plan –Comox Valley Water System– Function # 300-301

Kris La Rose provided brief comments regarding the above-noted staff report. A question was raised regarding the timing of the draft report from the consultants on the value planning process. The draft report is due on Friday. A debriefing process will be undertaken next week and the municipalities were invited to attend. The consultants will finalize their report following the debriefing process at which point staff will undertake a technical review of the recommendations to determine how they will be implemented and provide this information to the ministry to continue their assessment of the funding request. CVRD staff will share the final Value Added report with the municipalities once it is completed.

Development Cost Charges and Capital Improvement Cost Charges Revenue at December 31, 2017

The committee reviewed the Development Cost Charges and Capital Improvement Cost Charges Revenue at December 31, 2017

Confidential Item

The committee discussed a confidential item at 10:35 am and resumed its open session at 10:52 am.

GENERAL:

The next Water Management Advisory Committee meeting has been tentatively scheduled for February 22, 2018. CVRD staff to confirm.

TERMINATION:

The meeting terminated at 10.52 am.

Recorded by:

A. Baldwin

A. Baldwin
Legislative Services Assistant

Certified correct:

M. Rutten

M. Rutten, P. Eng.
General Manager of Engineering Services